



Notice for Inviting Expression of Interest - Provision of General Cleaning Services for
2020 – 2023
(Tender Ref: APA-PT3145)

1. The Hong Kong Academy for Performing Arts (HKAPA) hereby invites company to express interest for the provision of general cleaning services for 2020 – 2023:

The Contractor shall provide labour, materials and all necessary tools, equipment and chemical agents for carrying out comprehensive and thorough general cleaning of the Academy premises. The term contract shall comprise of providing cleaning staff for the daily and routine cleaning duties at the premises, competent and trained to undertake their duties efficiently and effectively.

2. Applicant must meet the following minimum requirements:

- (a) Should have satisfactorily completed, at least a single contract for general cleaning services with value of not less than HK\$6 million and with nature similar to the HKAPA in the past 5-year period prior to March 2020;
- (b) Strong in-house workforce in Hong Kong; and
- (c) Strong technical and financial position.

If your company fulfilled the above requirements and would like to express interest, please contact Mr. Alan Kwan, Supplies Manager, at 2584 8564 or by e-mail alankwan.fn@hkapa.edu to request for the Pre-qualification of Tenderer Form and Checklist.

3. Applicants must fill in the Pre-qualification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Vendor List (if you are new vendor), and submitting to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 23 April 2020.
4. Late submission will not be considered.

Bernice Chan
Assistant Deputy Director and Chief Financial Officer